

SHWETA RAJURKAR

Post graduate Electrical engineer with 16 yrs experience in Teaching and Industrial training.

PROFESSIONAL OBJECTIVE

To work in a challenging atmosphere which will give me an able platform to sharpen my skills which are gained through the experience and course of my engineering and where my professional growth gets an edge to sustain in this highly competitive world.

EDUCATIONAL BACKGROUND

Masters in Engineering (Electrical Power System)

Institute: Govt. College of Engineering, Amravati, Maharashtra, India

Bachelor of Electrical Engineering.

Institute: Yashwantrao Chavan College of Engineering, Nagpur, Maharashtra, India

Diploma in Electrical Engineering.

Institute: Govt. Polytechnic, Nagpur, Maharashtra, India

EXPERIENCE SUMMERY

1. From Nov 1997 to Mar 2000 As a Lecturer in KDK College of Engineering, Nagpur

2. Sept 2001 to Aug 2007 As a Senior Lecturer in Anjuman College of Engineering and Technology, Nagpur

Job Profile

- Taught electrical engineering subjects,
- Set up laboratories and purchased equipments & software,
- Handled University exams and AICTE works,
- Arranged industrial tours, visits, seminars and training programs.
- Updated myself through research and development activities etc.

3. From Sep. 2007 to May 2009 As a Training Officer in Reliance Petroleum Ltd., Jamnagar, Gujrat

Job Profile

- Training Coordination & Management:
 1. Designed, developed, organized and administrated training programs for all the disciplines.
 2. Interaction and coordination with the faculty to organize training sessions.
 3. Organized three months class room training and nine months on job training for the fresh graduate engineers.
 4. Coordinated training programs for all sites of Reliance Industries in India.
 5. Preparation of course material, training software, regular updations, venue arrangement etc.

- Technical trainings for all the engineering disciplines:
 1. Prepared course materials, PPT presentations and training schedule.
 2. Arranged and attended refinery field visits and Jetty visit.
- e-Learning:
 1. Developed and administered e-Learning modules for all the disciplines and departments.
 2. Designed e-portal, prepared annual schedule, presentation, course material and assignments, uploading and evaluation of tasks and assignments, regular performance assessment.
 3. Software trainings: Uploading software, Maintenance of computers and other accessories.
- Safety Training:
 1. Delivered faculty session on Industrial safety and precautions.

4. July 2009 to Jan 2010 As an Asst. Professor in Shree Kankeshwarideviji Institute of Technology, Jamnagar, Gujrat

Job Profile

Worked as an Assistant Professor in Electrical engg. Dept., taught electrical engg. Subjects, handled purchasing of equipments and software, exams, students forum, seminars and various departmental activities.

5. Sep 2013 to Feb 2015 As a Training Coordinator in DESCON Engineering & Construction Company, Doha, Qatar

Job Profile

Same as above in the Reliance Petroleum Ltd. except e-learning.

6. June 2016 to April 2017 As an Assistant Professor in G.H.Raisoni Institute of Engineering & Technology, Nagpur.

Job Profile

- Taught electrical engineering subjects
- Handled Direct Second year admission of session 2016-17.
- Worked as departmental In-charge of STTP/FDP, Mini Project, Professional chapter, University practical exam, Lab In-charge of Basic electrical engg. Lab and Switchgear gear & protection lab.
- Organized STTP, Guest Lectures, competitions etc.
- Worked as a departmental In-charge in National level paper presentation competition in PAROKSH-17.
- Conducted academic as well as cultural events.

7. Aug 2019 to till date As an Assistant Professor in Govt. College of Engineering, Nagpur as a Visiting Faculty.

SPECIAL ACHIEVEMENTS

- Worked as a coordinator in Short Term Training Program (STTP) from 4th to 15th Dec 2006 on “MATLAB & its applications in Electrical & Electronics engg.”
- Worked as a coordinator in Short Term Training Program (STTP) from 14th to 19th Nov 2016 on “Advance Applications of Power Electronics & Drives ”

- Participated in two days ISTE workshop on 15th&16th Sep 2006 on “Research Methodology in engg. & Tech.”
- Worked as an Officer in-charge in Summer 2004 University examinations.
- Participated in National Level Technical paper presentation competition on 8-9 Jan 2005 at Amoghshiddhi Education Society, Sangali.
- Presented paper in National Conference on
 - i) Power electronics, Drives and Energy Systems held at M.N.M. Jain Engineering college, Chennai on 23rd & 24th Dec 2005.
 - ii) Emerging Technologies & Applications held at Saurashtra Univ. Rajkot on 1-2 Oct 2006.
- Attended online webinar, FDP in April 2020.

COMPETENCIES & SKILLS

I developed Teaching and Presentation skills during my various assignments. Additional personnel competencies as listed below but not limited to are developed through assigned professional tasks and guidance of senior staff members.

- Optimistic approach towards any situation in personal & professional life.
- Good communication skill
- Hard worker and working in team for given tasks
- Quick Learner
- Dedicated & Sincere
- Ability to work under given condition

ADDITIONAL INFORMATION

- Certificate of One month Entrepreneurship Development Program ‘EDP’ at MITCON in Aug. 2017
- Director of M/s Intercreative Industries Pvt.Ltd., MIDC, Butibori

PERSONAL INFORMATION

Languages Known : English, Hindi & Marathi.

Email : shwetarajurkar@rediffmail.com

Address : Manish Nagar, Nagpur

Mobile : 7028528091

Mrs. Shweta Rajurkar