



Govt. of Maharashtra



Govt. College of Engineering, Nagpur



Sector- 27, Mihan Rehabilitation Colony Khapri, Nagpur-441 108 (Maharashtra State)

"To be an Institution of National Repute Creating Globally Competent Technocrats to Serve the Society"

Phone No.: (07103) 295220(O), 295226(P), 295211(TPO) Website:- www.gcoen.ac.in

E-mail: principal.gcoenagpur@dtmaharashtra.gov.in - office.

gcoenagpur@dtmaharashtra.gov.in

Ref. No. GCOEN/WS/CS/AY-2022-23/304

Date: 7/11/22

INVITATION OF QUOTATION

Name of Work: Supply of Color HP-Laserjet pro M252dw Toner

Dear Sir,

Please send your sealed quotation for the items detailed below in the following format so as to reach this office on or **before 22/11/2022 at 11.30 A.M.** The quotation should be sent in a sealed envelope super scribed as "**Quotation for the Supply of Color HP-Laserjet pro M252dw Toner**." along with reference No of this letter and due date. The sealed quotation will be **opened on 22/11/2022 at 12.00 P.M.** in the office of Principal, Government College of Engineering, Nagpur.

Terms and conditions:-

1. The prices of the material should be quoted F.O.R. this Institute.
2. Taxes if any should be stated separately.
3. The delivery period should be stated clearly.
4. The rates shall be valid for a period of 180 days from the date of opening.
5. The rates should be clearly mentioned without overwriting Otherwise the quotation will be treated as invalid.
6. The stores shall be checked and accepted at this Institute only.
7. The sample of any item, if asked for, will have to be delivered to this Institute at your cost.
8. The supplier requires supplying the stores exactly as per technical specifications & will be responsible to replace & take back the defective supplies at his risk & cost.
9. GST No. has to be provided along with Quotation. Otherwise the quotation will be treated as invalid.
10. Quotations should be in sealed envelope.
11. E-mail quotations will not be accepted.

Yours Sincerely

(Dr. R.P. Borkar)

Principal,

Govt. College of Engg. Nagpur

Copy to –

1. Spectrum services Gokulpeth , Nagpur
2. Bhawesh infosystem services somalwada Nagpur.
3. Shree jaitai interprises Nagpur.
4. Institute Website Incharge & Notice board

[Format to be submitted by Bidder on Letterhead]

Quotation for: Supply of ~~Load Balancer 1U rackmount.~~
Color HP-Laserjet Pro Toner

To,

The Principal
Government College of Engineering,
Nagpur – 441108.

Sub: Color HP-Laserjet pro M252dw Toner.

Ref. No.: GCOEN/WS/CS/AY-2022-23/

Date:

Sir,

I/We submit our most competitive offer in response to a letter as referred above in accordance with the conditions of contracts. Our quotation is given below.

Sr. No.	Description	Qty.	Unit Rate (Rs.)	GST %	Total Cost (Rs.)
01	Color HP-Laserjet pro M252dw Toner				

We hereby confirm that this quotation is valid for 180 days as required in clause 4 of the Instructions to bidders.

Yours faithfully,

Authorized Signature

Name & Title of Signatory:

Name of Bidder/Office Stamp:

Address: